

## Akeso, Inc. 康方生物科技(開曼)有限公司

(the "Company") (Incorporated in the Cayman Islands as an exempted company with limited liability) (Stock Code: 9926)

## **PROCEDURES FOR SHAREHOLDERS TO SEND ENQUIRIES TO THE BOARD**

Shareholders may send their enquiries and concerns to the board of directors of the Company (the "**Board**") by addressing them to the principal place of business of the Company in Hong Kong at Room 1901, 19/F Lee Garden One, 33 Hysan Avenue, Causeway Bay, Hong Kong by post or email to Ms. CHAN Pung Fei at Wendy.Chan@vistra.com, for the attention of the joint company secretary of the Company (the "**Company Secretary**").

Upon receipt of the enquiries, the Company Secretary will forward:

- 1. communications relating to the matters within the Board's purview to the executive directors of the Company;
- 2. communications relating to matters within a Board committee's area of responsibility to the chairman/chairlady of the appropriate committee; and
- 3. communications relating to ordinary business matters, such as suggestions, inquirers and consumer complaints, to the appropriate management of the Company.
- Note: If there is any inconsistency between the English and Chinese versions of this document, the English version shall prevail.